



nbn™ Regional Co-Investment Fund Application Form



Disclaimer

This document is provided for information purposes only. This document is subject to the information classification set out on this page. If no information classification has been included, this document must be treated as 'nbn-Confidential: Commercial' and must not be disclosed other than with the consent of NBN Co. The recipient (including third parties) must make and rely on their own inquiries as to the currency, accuracy and completeness of the information contained herein and must not use this document other than with the consent of NBN Co.

Copyright © 2021 NBN Co limited. All rights reserved.



Contents

1	Instructions.....	4
1.1	Application process	4
1.2	Completing your application.....	4
1.3	Submitting your application.....	4
1.4	Additional support if required.....	4
2	Applicant Information.....	5
2.1	Applicant Details	5
3	Proposed Project details	6
3.1	Project Summary	6
3.2	Social and Economic Benefits.....	6
3.3	Accountant Declaration	8
4	Declaration	9
4.1	Conflicts of Interest	9
4.2	Privacy Collection Notice	9
4.3	Applicant Declarations	9
	Appendix A: Accountant Declaration.....	11



1 Instructions

1.1 Application process

Please read the Regional Co-Investment Fund Guidelines document before completing this Application Form. The Guidelines contain the Process Terms and detailed steps on the overall application process.

1.2 Completing your application

Applicants can submit one or multiple projects using the same **nbn** Application Form. There is no limit to the number of Applications an Applicant can submit.

Each proposed project must include a **nbn** Build Quote Letter, which provides a summary of the project including overall cost and contribution summary. The **nbn** Build Quote Letter must be attached to the application upon submission. The process to obtain a **nbn** Build Quote Letter is outlined in Section 5 of the Regional Co-Investment Fund Guidelines.

Prior to finalising this Application Form, please check that you have all the relevant attachments as outlined below.

Document	Attached
nbn Build Quote Letters (note that there is a 60-day validity period). As per section 3.1, please attach one Build Quote Letter per project.	<input type="checkbox"/>
Completed Social and Economic Benefits. As per section 3.2, please complete a separate response for each.	<input type="checkbox"/>
Completed Accountant Declaration (Appendix A)	<input type="checkbox"/>

1.3 Submitting your application

Applications must be submitted to Regional_Co-Investment_Fund@nbnco.com.au at any time up until 5.00pm AEDT on 2 May 2022 or 5 weeks from receipt of your last quote, whichever is later. Please refer to the Guidelines for information on how to submit an application form.

The primary contact (included at section 3.1) will be emailed with a receipt of your submitted application to confirm that the application has been received and will be **nbn**'s point of contact regarding the application. Please keep this receipt for your records.

1.4 Additional support if required

If you have any additional questions, please contact your relevant **nbn**[™] representative or email Regional_Co-Investment_Fund@nbnco.com.au. If you need further support to understand the process, please refer to the Guidelines.



2 Applicant Information

2.1 Applicant Details

Applicant Details

Applicant Department Name*	
Registered ACN/ABN*	

Please provide your Organisation Street Address.

Address Line 1*	
Address Line 2	
Address Line 3	
Suburb/ Town*	
State/ Territory*	Choose an item.
Postcode*	

Contact Details

Please provide contact details for the person authorised to act on behalf of the applicant. Please ensure that the primary contact is authorised to enter into commercial agreements if the application is successful. At least one phone number must be entered.

Name of Primary Contact*	
Title of Primary Contact*	
Primary Contact Number*	
Additional Contact Number	
Email*	

Is the postal address the same as the Organisation's Street Address entered above?

- ☐ Yes. Go to section 3.
- ☐ No. Provide details below.

Address Line 1*	
Address Line 2	
Address Line 3	
Suburb/ Town*	
State/ Territory*	Choose an item.
Postcode	



3 Proposed Project details

3.1 Project Summary

Complete the following table for all proposed projects to be submitted (add rows as required).

Project ID	Location	Build Quote Letter Attached
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

3.2 Social and Economic Benefits

Fund guidelines require each individual project to demonstrate how it will deliver social and economic outcomes for the target localities by providing evidence of how the project will deliver on economic and social benefit to the region.

Please provide answers in the table below for each individual project. If responding to multiple projects, please complete a separate response for each Project ID identified in Section 3.1 in this application.

Applicants are asked to describe the expected benefits for each proposed project under the following two questions:

1. How will the project deliver economic benefit to the region? (500 word limit)
2. How will the project deliver social benefit to the region? (500 word limit)

Please provide any supporting documentation and consider the following principles when preparing a response. Applications must satisfy **minimum two** of the below guiding principles:

1. Enhances broadband connectivity to better meet the growing and diverse needs of the region's households, businesses and communities
2. Addressing disadvantage within the community. This may include addressing lower rates of digital inclusion, providing affordable services to places with entrenched disadvantage, or providing people who are excluded with improved opportunities to access support services.
3. Improving regional amenity, community connections and inclusion. This may include improving affordability, providing services that help to attract and retain a workforce or enhancing cultural heritage.



4. Facilitating provision of more efficient and effective health or education services, including improved access to health or education resources in the home.
5. Increases in employment opportunities or economic activity (beyond the construction phase), improvements in productivity, wider access to markets or fairer and more equitable economic outcomes, particularly for Small to Medium Enterprises (SMEs) in regional areas. Please indicate how many Full Time Employment will be generated by this project.
6. Providing opportunities for growth in existing or new sectors, e.g. tourism, agriculture, manufacturing.
7. Delivers better public safety outcomes within a defined area by enhancing connectivity and improves the effectiveness, resilience or safety of Public Safety Premises.
8. Focusing on opportunities for investment to be leveraged with broader infrastructure planning, to maximise potential efficiencies.

1) How will the project deliver economic benefit for the region? (500-word limit)

Please complete a separate copy of the table in Section 3.2 for each Project ID identified in Section 3.1 in this application.

2) How will the project deliver social benefit for the region? (500-word limit)

Please complete a separate copy of the table in Section 3.2 for each Project ID identified in Section 3.1 in this application.



3.3 Accountant Declaration

1) Please indicate how you intend to fund your share of the cost of the proposed project(s) as outlined in the Build Quote Letter(s), and the means by which this is planned to be financially supported. Please complete an Accountant Declaration (Appendix A). If multiple parties are funding the cost of the proposed project, please provide a Letter of Support for each funding partner outlining their contribution.



4 Declaration

4.1 Conflicts of Interest

Do you have any perceived or existing conflicts of interest regarding any of the proposed projects included in this application?

- ☐ Yes. Describe the perceived or existing conflict/s of interest and how you anticipate managing them below (refer to the Guidelines for further information on your conflict of interest responsibilities).
- ☐ No.

4.2 Privacy Collection Notice

nbn is collecting your personal information in this application form to assess applications against the eligibility and merit criteria as outlined in the Guidelines and this application, as well as to contact applicants to seek additional information about their applications and to advise on the progress of applications. Your personal information will not be disclosed to other areas of **nbn** or overseas recipients.

If you choose not to provide us with certain information, we may not be able to complete the assessment of your application. Our [Privacy Policy](https://www.nbnco.com.au/utility/privacy-policy) (<https://www.nbnco.com.au/utility/privacy-policy>) contains detailed information about our information handling practices, how you may access, update and correct personal information we hold about you and, if you are concerned about how we have handled your information, how to lodge a complaint.

4.3 Applicant Declarations

I declare that I have read and understood the Regional Co-investment Fund Guidelines, including the privacy, confidentiality and intellectual property rights, and agree to my information being used in accordance with these provisions.



I declare that the proposed project/s outlined in this application has been endorsed by the Applicant's Board or person with authority to commit the Applicant to this project.

I declare that the Applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the information contained in this application and all its attachments, together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading.

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that **nbn** may, during the application process, may engage external financial advisors to advise on information provided in the application.

I acknowledge that if **nbn** is satisfied that any statement made in an application is incorrect, incomplete, false or misleading **nbn** may, at its absolute discretion, take appropriate action. I note such action may include, but is not limited to, excluding an application from further consideration; or withdrawing co-contribution of RCIF funding.

I declare that I am duly authorised to complete this form and acknowledge that by including my name in this application I am deemed to have signed and certified this application.

I approve the information in this application being communicated to **nbn** in electronic form.

State your name and position*

State your email address*



Appendix A: Accountant Declaration

Role of person making declaration	<i>e.g. Accountant or Chief Financial Officer (CFO)</i>
Name	
Contact details	
Qualification	<input type="checkbox"/> Chartered Accountant <input type="checkbox"/> Certified Practising Accountant <input type="checkbox"/> CPA Australia <input type="checkbox"/> Chartered Accountants Australia and New Zealand <input type="checkbox"/> Institute of Public Accountants
Membership number	
Applicant's name	
Applicant's ABN	

I declare that:

- ☐ On the basis of the evidence [Applicant's Name] has supplied to me, I consider that [Applicant's Name] is able to fund its share of the cost of the proposed project from the following source of funding – [input source of fund]
- ☐ This opinion is based on the applicant's share being \$XX out of total build cost of \$XX.

Signature

Signed on this x Day of x Month 20XX